

Writer _____

Evaluator(s) _____

Men's and Women's Talk Checklist

1st Paragraph: Introduction

Does the writer introduce the theme of men's and women's talk with **her/his own take** on the subject, **describing** something from his/her own experience and **analyzing** the differences and problems that occurred? **REMEMBER if you do not describe AND analyze, your paper starts off with a C grade and goes down from there with deductions. So check this out in your peer group and when you go home.**

Yes _____ No _____

And does she/he introduce the two essays and authors using the models that we have studied at the end of the paragraph? Check to see if the writer used two complete patterns from the Using Quotations Handout and did not rush this element. Remember there is a major deduction for each faulty introduction in the report.

Yes _____ No _____

Does the introduction cover almost the entire page? If there are problems indicate in this space what they are and what needs to be done. Yes _____ No _____

2nd Paragraph: Summary of Maynard

Does the second paragraph start out with a later reference done correctly?

Yes _____ No _____

And does the writer include all the elements we put on the board, including the thesis at the beginning, the topics and different styles of communication? Yes _____ No _____

3rd Paragraph: Summary of Sherman and Haas

Does the third paragraph start out with a later reference done correctly? Yes _____ No _____

And does the writer include all the elements we put on the board, including the thesis at the beginning, the same topics, different topics, and different styles and functions of communication, that women need the conversations more and are the problems, "trivial" subpoint, and conclusion clearly expressed?

Yes _____ No _____

4th Paragraph: Recommendation Conclusion

In the conclusion is there a recommendation for married couples as to which essay to read? For the reasons to be adequate, they must take into account BOTH the strong points of the essay you recommend and the weak points of the other essay.

Yes _____ No _____

Does the conclusion cover at least one half of a page? Yes _____ No _____

Has the writer used later references in this paragraph too? Yes _____ No _____

Does the "Report" have the required four paragraph structure? Yes _____ No _____

Don't forget to make **checkmark corrections** on your previous summary or essay. You need to get **70% of them correct** to avoid a check mark violation. Also your **proofreading exercises** need to be in your folder or you will get a No Credit for the section.